

Annual Report 2013*



**Greater Boston
Federal Executive Board (FEB)**
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*Fiscal Year 2013
1 October 2012 – 30 September 2013



CUSTOMER COMMENTS

More featured throughout this report!

Thank you for joining us for this year's DOL Awards ceremony to deliver our keynote speech and make the presentations to our awardees....

As you saw, it means a lot to our employees to receive this recognition....

Your participation, as the representative of the whole Federal community of Boston and beyond, really added to the experience.... We are grateful.

*Mark Falk, Regional Director
US Department of Labor / OASAM
June 2013*

Thank you for all that you did to make our joint telepresence meeting of the Boston, NYC and Philadelphia FEBs happen. Our attendees were pleased and thought it was time well spent and a good chance to share information and learn from one another across regions in a simple and low-cost manner.

*Lisa Makosewski, Director
Philadelphia FEB*

Your assistance, cooperation and leadership of the FEB is outstanding. We depend on the FEB to assist us in distributing our messages and communicate with each other on important topics. We appreciate all that you do everyday to keep this a productive and worthwhile board

*Suzanne MacMullin
Deputy Regional Director
DHS Federal Protective Service
March 2013*

Thank you for all of your assistance in helping USCIS to prepare for last week's storm. And thank you for all that you do to help me be more effective in my work. You are a tremendous leader and a person of great class and character. The heads of agencies in Metro Boston could not hope for a more caring ambassador and great supporter in the journey of bringing "good government" to those we serve. You are the best!

*Denis Riordan, District Director
US Citizenship & Immigration Svc
February 2013*

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GET INFORMED. BE ACTIVE. BRING RESULTS.

The new fiscal year provides the perfect time to discover the best way for your agency to get the most out of YOUR FEB. Contact us to learn about how to best become engaged in 2014. The FEB team will put together a customized plan for your agency that identifies how you, and key staff, can get active in ways that are meaningful, beneficial and that accommodate your busy schedules.

Boston has had many successes over the past year and we look forward to building on them and serving your agency needs this year.

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“like” us on Facebook

THE FEB NETWORK: 50 YEARS & COUNTING!

President John F. Kennedy established FEBs by Presidential Memorandum in 1961 to achieve better interagency coordination and communication among Federal departments and activities outside of Washington, DC. Boston is one of the original 10 and continues to steadfastly work to advance initiatives that impact the Federal community at-large in the New England Region.



The need for effective coordination among Federal organizations' field activities was clear then and is even more important in today's environment. Approximately 85% of all Federal employees work outside of the National Capital area and many Federal programs are implemented through regional and district offices. Regional and field employees are the Federal government's principal representatives to the vast majority of citizens.

Today, there are 28 FEBs located in areas with a significant Federal population. FEB membership is comprised of the highest ranking local officials from each Federal agency in our geographic area. The Greater Boston leadership team consists of a Board of Directors, led by a Chair, 1st Vice Chair, and 2nd Vice Chair; 21-elected and ex officio members. Boston hosts several working councils and committees that help deliver our programs. An Executive Director manages the daily operations. Per regulation, the Director, US Office of Personnel Management (OPM), maintains oversight of the FEB Network.

'As an integral part of present steps to increase the effectiveness and economy of Federal agencies, I want coordination of government activities outside of Washington significantly strengthened....'

President John F. Kennedy

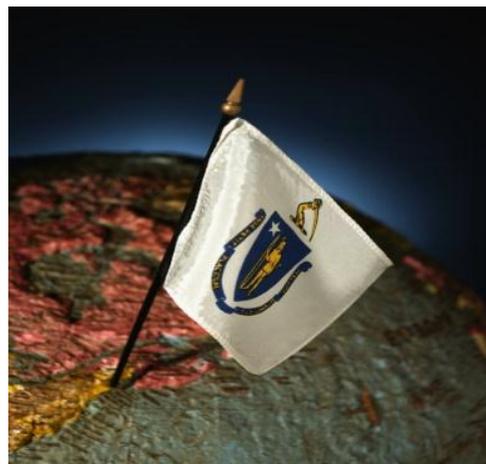


MASS FACTS

- ✓ The US Government collectively is among the state's largest employers;
- ✓ Approximately 190 Federal agencies maintain a presence here;
- ✓ There are approximately 28,000 full-time civilian executive branch Federal employees in more than 300 work sites across Massachusetts;
- ✓ There are 17,000 Postal employees here;
- ✓ There are 4 active military bases, many military-affiliated tenant organizations & subordinate commands across our state;
- ✓ There are more than 3,200 active duty members of our Armed Forces stationed here & 24,000 Reservists & National Guard members;
- ✓ Upwards of 40,000 Federal retirees/annuitants reside here;
- ✓ Massachusetts is home to more than 450,000 veterans;

ABOUT THE NEW ENGLAND REGION

- ✓ Boston is the regional city for the 6-state New England Region consisting of Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island & Vermont;
- ✓ There are an additional 37,000 full time civilian Federal employees in field locations across New England;
- ✓ New England has 20 Congressional Districts;
- ✓ There are 6 Federal Executive Associations in New England;
- ✓ Maine, New Hampshire, & Vermont border Canada and maintain multiple active ports of entry;



OTHER FACTS

- ✓ Many Boston FEB members maintain active memberships with other FEBs in the Northeast, including New York City & Newark, as areas of responsibility expand.
- ✓ New England Federal employees pledged more than \$3.5 million to charity in 2013 via the Combined Federal Campaign (CFC,) our workplace giving program;
- ✓ Feds participate in, and sponsor, a range of in-kind drives annually, including toy, food & blood drives to benefit their communities;
- ✓ New England Federal agencies purchase more than \$3.5 billion in goods and services via the GSA schedule annually;

GREATER BOSTON FEB AREA OF RESPONSIBILITY

Geographic Area Served

Our formal coverage area, as prescribed by the Code of Federal Regulations, includes locations from Worcester to the borders of New Hampshire and within Interstate 495. However, as Boston is the regional city for the 6-state New England Region, we strive to also serve and support the needs of agencies across the region.



Federal Executive Boards (FEB) in the Northeast

While Greater Boston is the only FEB in New England, the Northeast is home to FEBs in Buffalo, Newark, New York City, Philadelphia & Pittsburg respectively. Many member agencies affiliate with more than one as areas of responsibility expand.

Federal Executive Association (FEA) Engagement

Greater Boston formally engages and supports with 6 New England FEA's, including Connecticut, Maine, New Hampshire, Rhode Island, Vermont and Western Massachusetts.

Leadership

FEB Officers include a Chair, 1st Vice Chair, & 2nd Vice Chair leading a 21-member Board of Directors. These positions are held by agency leaders from local Federal agencies who are elected for 3-year terms.

Membership

As outlined in the Code of Federal Regulations, the "senior-most" official of each Federal agency in our service area is a member by virtue of the position. In Boston, many are members of the senior executive service or military command staff with regional or national responsibilities.

Our Funding

The US Department of Homeland Security's Office of the Chief Human Capital Officer (OCHCO) funds 1 full time staff position. GSA Region 1 provides our full service office suite and much in-kind voluntary support is provided by member agencies. The FEB does not receive appropriated funds. We are proud that the Boston FEB consistently generates more cost savings for the government than we spend. (See page 14 for cost avoidance estimates.)

Staff (1)

A full time Executive Director manages the daily operations of the Boston FEB.

@BostonFEB

Facebook: Greater Boston Federal Executive Board

www.boston.feb.gov

EXECUTIVE SUMMARY

Federal Executive Boards (FEBs) connect Federal agencies in our area to communicate, cooperate and collaborate in significant areas. Our activities fall within 3 lines of business:

- I.) Emergency Preparedness, Employee Safety & Security
- II.) Workforce Development & Support (formerly Human Capital Readiness)
- III.) Intergovernmental Collaboration & Community Outreach



Host Diane LeBlanc interviews CBP District Director Kevin
Week for our cable TV show

✓ **TELLING THE GOOD GOVERNMENT STORY:**

In 2012, we continued with our grassroots effort to educate citizens, veterans, students, public & private organizations, and others about the core mission and socio-economic impact of our agencies. We believe that this is more important than ever before as agencies respond to evolving budget realities while striving to recruit & retain a well-qualified, diverse workforce locally and nationally.

Now in its' 2nd year, our "Your Federal Government" television show is produced locally and available via a sharepoint across the country. With 21 episodes and counting, we are proud that the series, and individual episodes, are regularly broadcast in more than 150 Massachusetts communities, as well as in other states. We are thrilled that the consortium of cable stations that tracks episode activity reports that this is 1 of the top 2 most popular series in the Commonwealth with 3 of our shows consistently being in the top 5 most watched. A full library of episodes is available at: <http://www.youtube.com/user/WalthamMACTV/videos?query=your+federal+government>

✓ **DEMONSTRATING THE SOCIO-ECONOMIC IMPACT OF THE WORKFORCE IN OUR REGION:**

We widely distributed our updated fact sheets entitled "*The Federal Workforce by the Numbers: a Socio-Economic Statement*" for each New England state. These are developed utilizing public source information and intended to help our employees, and citizens alike, better understand that Federal employees not only serve, they are the community.

✓ **IMPLEMENTING WHITE HOUSE PRIORITIES IN THE FIELD: SCHOOL SAFETY PROJECT:**

Following the Sandy Hook School tragedy in our region in December 2012, in cooperation with GSA and FEMA, we coordinated a local work group to develop a directory of Federal resources available to school districts in New England to enhance school safety and security. Defined resources included technical coordination, grant assistance, AmeriCorps opportunities and more. Many states established School Safety Working Groups immediately to build more robust safety and security plans. The directory is also intended

to outline Federal speakers, to provide talking points, and outline local areas of expertise to support these critical efforts and to support the Administration's priorities.

- ✓ **ENGAGING AND LISTENING TO OUR PARTNERS:** Our efforts to establish close relationships with the New England Congressional delegation continued. The 113th Congress brought significant redistricting resulting in 20 districts with 7 freshmen members. Early in the year, we delivered FEB briefing packets, to include the critical *Directory of Federal Agencies for New England*, to each and continually identified partnership opportunities. Throughout the year, we participated in forums in support of their community outreach initiatives.

ADDITIONAL BOSTON FEB SIGNIFICANT ACCOMPLISHMENTS FY2013



- The Boston FEB provided up-to-date, accurate & consistent information from subject matter experts so that senior regional leaders could make informed, collaborative workforce decisions before, during and after several significant events impacting our region, including Hurricane Sandy, two extreme winter weather events (blizzards,) the Boston Marathon terrorist attack and subsequent shelter-in-place activity; Non-binding advisories relative to the status of operations were also issued as deemed necessary;
- We actively coordinated with FEMA to facilitate a continuity survey and a formal hotwash that ultimately led to the development of an inter-region report entitled "*Continuity during Hurricane Sandy.*" The comprehensive report helped agencies across regions 1, 2, and 3 share lessons learned and best practices from real-life experiences during the extended continuity event; Of special note is that FEBs were identified as a "credible source" for critical workforce information. While information is available from a variety of sources, feedback indicates that not all are trusted. The FEBs have distinguished themselves in this regard and our emergency decision and notification protocols are drawing national participation;
- Connected to our community by facilitating numerous community outreach projects, including collecting tons of food in support of the Feds Feed Families Food Drive, providing significant support to the Waltham Reads Summer Reading Project and facilitating employee pledges of more than \$3.5 million to local, national and international charities via the Combined Federal Campaign;
- Brought key subject matter training to our area, covering topics ranging from retirement, to Delegated Examining Unit and Contracting Officer certification, that saved significant travel costs for agencies in our region;

DID YOU KNOW?

The Greater Boston FEB maintains 24/7 contact information for regional agency decision-makers to utilize for emergency communications. Contact us to learn more and view our All-Hazards Emergency Decision & Notification Protocol at www.boston.feb.gov

**LINE OF BUSINESS I:
EMERGENCY PREPAREDNESS, EMPLOYEE SAFETY & SECURITY**

Chair: William R. Webster, Federal Preparedness Coordinator, FEMA Region 1

Acts in an advisory capacity in the areas of emergency readiness and response for the purposes of (1) ensuring interagency communication & collaboration in times of emergency; (2) pooling resources to support safety and protection; (3) providing education on health & safety issues;

I found the GBFEB recommendations extremely helpful. I found it especially helpful to know what the recommendation was based on, such as the Governor declaring a state of emergency. That information gives me assurance that professional emergency management personnel have weighed in at the state level, which plays a crucial part in my decision-making process.

Activity Category:

Communication & Information-Sharing

We pride ourselves on our rapid information-sharing and communications abilities. We strive to ensure that regional agency decision-makers have



accurate, up-to-date and consistent information, particularly during emergency situations, from subject-matter experts and Administration officials, in order to make informed decisions.

✓ **Fostering Interagency Emergency Communications:** Maintained and tested our 24/7 database of regional Federal agency leadership; Real time utilization occurred throughout the year;

✓ **Facilitating Informed Decision-Making:** Maintained our active Emergency Decision and Notification Committee featuring regional principals from FEMA, GSA, Coast Guard, National Weather Service, Federal Protective Service and the FEB leadership;

✓ **Issuing a Non-Binding Advisory:** When deemed necessary by our Committee, issued “non binding” advisories, pertaining to the status of Federal operations locally, during emergencies; Senior regional officials find this useful in their decision-making; Our weather annex is updated annually and, for the 2nd year, we rolled out the protocol by hosting a webinar open to all audiences and to answer their questions about what the FEB does, and does not do, during emergencies;

✓ **Building on our All Hazards Emergency Plan:** Continued to build on lesson learned from various occurrences, including a Hurricane Sandy, 2 extreme winter weather events and the Boston Marathon terrorist attack.

Activity Category: Building & Maintaining Relationships

We strive to develop, maintain and strengthen meaningful working relationships with Federal, state and local emergency management, public safety and law enforcement officials in order to develop strategies for coordinated workforce planning and response.

- ✓ **Facilitating & Supporting Continuity (Workforce) Planning:** With FEMA Region 1's exemplary leadership, hosted an active Continuity Working Group led by Continuity Manager Nathan Spada, to facilitate forums for learning and share real-time lessons; Will continue in the next year and expand to include the FEAs in New England;
- ✓ **Engaging with FEMA Region 1 & Emergency Support Functions:** Continued to be fully integrated with regional staff and activities, including full access to the Regional Response Center as needed; FEMA principals provide active leadership of this line of business so that we can support, promote and educate the Federal community before, during and after all types of emergencies;
- ✓ **Other Sustained Relationships:** In 2012, began providing forums for the Federal Protective Service to brief senior leaders on their quarterly threat picture. These briefings are critical to not only understanding the ongoing threats to government agencies, facilities and workers but also provide details of activity, mitigated and otherwise, which is critical to our continuity and security workforce planning efforts;

Priorities for 2014

- ✓ **Advancing Telework:** Based on recent experiences, advancing telework in a meaningful way has again surfaced as a priority. While many have embraced it, a tough winter weather season, a terrorist act, and subsequent unprecedented law enforcement action, taught us that there is still resistance. We plan to emphasize its' usefulness not only from a continuity perspective but also as a business imperative.



FEB leaders met with FPS Director Eric Patterson to discuss expanding communications in March 2013

- ✓ **Communicating during localized emergencies:** While FEBs have been identified as a useful and credible resource during widespread emergencies, we continue to be challenged to serve that same role during smaller events (i.e. incidents that impact a single area or building.) This year, we'll work closely with GSA and the Federal Protective Service in an effort to design strategies to keep our community better informed;

Line of Business II:
Workforce Development & Support (formerly Human Capital Readiness)
Chair: Mark Falk, Regional Administrator, US Department of Labor/OASAM

Acts in an advisory capacity for the purposes of: (1.) planning annual activities based on the needs of the local Federal community & OPM directives; (2.) pooling resources & experiences to support & advance the capacity of the Federal workforce; (3.) fostering partnerships with professional & community groups to raise awareness & promote public service;

FEBs played a vital role in facilitating cost avoidance during this particularly challenging year as Federal employees & agencies nationwide braced for the fiscal cliff, sequestration, administrative furloughs and the potential for a Government shutdown. Agencies adjusted to new budget realities and employees braved a pay freeze for the 3rd consecutive year. The Boston FEB was proud to be able to provide sensitive yet timely guidance to the Federal community on the whole and serve as a liaison with the US Office of Personnel Management & other principals;

I just wanted to thank you again for all your extremely useful and information on the sequestration as well as many other on-going issues. I continue to forward your information to our Boston staff and I know they also appreciate your keeping us so well informed.
-Director, Boston Office

Activity Category: Best Practices Forums

- ✓ **Promoting Diversity and Inclusion in the Federal Workplace:** Hosted an active Diversity Committee comprised of representatives in various occupations from more than a dozen Federal agencies with the goal of leading substantive forums to identify, discuss & address key diversity issues. Two significant programs were held in FY13, including “The Loudest Duck” featuring Secretary General, Council of Women World Leaders & Senior Advisor, Goldman Sachs Ms. Laura Liswood (thank you to OPM for funding) where upwards of 200 employees of all levels engaged and learned; We also hosted our capstone program, a diversity discussion entitled “PTSD in the Modern Era” where the Commonwealth of Massachusetts’ Director of Special Operation Kevin Lambert helped 70-plus attendees better understand the veterans’ “battlemind” with a passionate and personal dialogue.
- ✓ **Providing No-Cost Mediation Services:** Dedicated Shared Neutrals Workgroup added several new mediators bringing our total to 25 who fulfilled 24 mediations and 2 training requests for FY13; -6 produced written agreements; -22 people participated in our first-ever education symposium and 12 people attended a “Difficult Conversations” training that was provided free of charge. It was a banner year that not only produced considerable cost-savings while promoting leadership development, continuing education and relationship-building. Total Cost avoidance estimated at more than \$400,000 (see cost avoidance estimates on page 14.)

Activity Category: Cooperative Training

- ✓ **Supporting Retirement Readiness and Financial Wellness:** Sponsored low-cost 1-day pre-retirement seminars for both CSRS & FERS employees featuring reputable, qualified consultants who do not have the ability to offer supplemental financial services. This year, with the downturn in the economy, we were increasingly sensitive to the potential for predatory lending and scams surrounding Federal employees pay and benefits and worked hard to ensure that employees made informed choices. In preparation for administrative furloughs and a potential shutdown, we developed a “Financial Resources Fact Sheet” that outlined resources and provided guidance for employees who may struggle.
- ✓ **Sustaining Leadership Development:** Sponsored a free 1-day Administrative & Support Training; addressed key Administration priorities including wellness / stress management and efficiency, effective networking;
- ✓ **Supporting Workplace Giving:** Maintained an active LFCC to hire the campaign manager, design a work plan and oversee all aspects of the Eastern MA CFC. Thank you to Volpe Center Bill Henrikson and Mary Doherty for their strong leadership.

Activity Category: Recruitment & Retention / Public Service Outreach

We feel strongly that it is our responsibility to help recruit and retain a diverse, well-qualified workforce.

- ✓ **Supporting Talent Retention:** Actively supported the Census Bureau regional office staff impacted by a Reduction in Force; Worked with more than 200 impacted staff to promote their talent and availability under ICTAP for placement within agencies in our local commuting area
- ✓ **Valuing and Recognizing Talent:** In May 2013, hosted our annual Excellence in Government Awards, the highlight of a series of Public Service Recognition Week activities, to celebrate and formally recognize achievement and accomplishments among our local workforce, including Boston Marathon attack first responders just 3 weeks from the event. The program helps agencies recognize talent in an interagency forum in a low cost manner.



President Obama commends the Boston community for their resilience following the bombing during our Excellence in Government Awards

- ✓ **Honoring Distinguished Public Service:**

For the 2nd year, hosted the Greater Boston FEB “Public Service Award” program as a low-cost mechanism for regional Federal agencies to recognize staff for achievement, honor & valor in a meaningful way; Criteria is simple

yet sets high standards. Awards were presented to the US Department of Health and Human Services Preparedness and Response Team who self-deployed to Sandy Hook to provide mental health and support services to the community following the pre-Christmas tragedy and to FEMA region 1 & the National Weather Service, respectively, who helped the FEB make informed decisions during Hurricane Sandy.

- ✓ **Recruiting & Retaining the Next Generation of Workers:** Hosted dozens of seminars geared towards students, current Federal interns and college career staff, respectively, entitled *“My Internship is over, now what? Tips for Transitioning to a Federal Career.”* Topics included demographics of the Federal workforce, an overview of the new Student Pathways Program, strategies for a successful search and more. Visited more than a dozen local colleges and universities for in-person briefings throughout the year and was the focus for many informational interviews;
- ✓ **Developing & Supporting Leaders:** Continued to actively consult with the Young Government leaders Boston Chapter as a means to drive education and to mentor, support & inspire the next generation of Federal leaders;
- ✓ Awarded two scholarships of \$1000 each to two summer interns working in agencies locally in memory of two local public servants who we lost this year - Ms. Mary Ellen Barrett, US Department of Justice & Ms. Marie Geagan, Social Security Administration, respectively. The scholarship's goal is to honor their exemplary work, dedication and their memory by supporting the education goals of Feds, and future Feds.
- ✓ **Leveraging Buying Power and Saving on Travel:** FEBs are able to leverage relationships in the Federal community to negotiate lower cost alternatives with vendors using the buying power of our community. We brought subject-matter and technical training to our region “match-making” not only offered a lower cost alternative but also enabled agencies to significantly save on travel; (See cost avoidance estimates on page 14.)

Thank you for your presentation. The information was extremely helpful and relevant to what I do on my job every day. In the last year I have assisted 200 veterans who applied for Federal jobs with 19 succeeding in getting hired by and a few others with pending offers. The extra knowledge I obtained will assist me in achieving a better apply-to-hire percentage.

Priority Areas for 2014

- ✓ **Training:** Conduct needs assessment and leverage buying power to bring more low cost training to our area;
- ✓ **Talent:** Support succession planning by educating the community and promoting opportunities for internships and employments with Federal agencies locally. Support local Presidential Management Fellow (PMF) finalists and promote their availability;

**ESTIMATED COST AVOIDANCE*+
GREATER BOSTON FEB TRAINING PROGRAMS**

Training	Est. Market Price	FEB Price	Savings	Attendees	Est. total Savings
CSRS Retirement Seminar	\$399/day	\$75	\$324	100	\$32400
FERS Retirement Seminar	\$399/day	\$75	\$324	220	\$71280
Admin Support Training	\$199/day	FREE	\$199	80	\$15920
CFC Executive Orientation	\$999/week	FREE	\$999	12	\$11,988
Diversity & Inclusion Training	\$199/half day	FREE	\$199	270	\$53,730
Mid-Career Seminar	\$500pp	FREE	\$500	70	\$35,000
Trends in Federal Hiring	\$199/session	FREE	\$199	12 sess.	\$2388
Delegated Examining Unit (1 wk)	\$999pp	FREE	\$999	16	\$15984*
Contract Administration (2 wks)	\$2000 pp	\$1254	\$746	12	\$8952*
Difficult Conversations Workshop	\$199 PP	FREE	\$199	12	\$2388
TOTALS:					\$250,031

*NOTE: Chart does not include cost avoidance of travel that is usually required if session had not been offered locally.

SHARED NEUTRALS & MEDIATION COST AVOIDANCE*+ - (Thank you Chair Karen Baratta, HHS)

	Cases Accepted	Cases Resolved	Cost Avoidance per Resolution	Total Cost Avoidance Realized	Resolution Rate
Workplace Dispute	24	24	\$17,615.75	\$422,778	100.00%
Totals:	24	24		\$422,788	

Total Cost Avoidance for Workforce Development Programs: \$672,819

+NOTE: Above estimates are based on a formula developed by the FEB National Workforce Development and Support Council with oversight from the FEB Program Office and promote consistency across the FEB Network;

- ✓ **Supporting Critical Employee Development & Meeting the Increased Need:** While overall participation numbers have decreased from previous years, we believe that is a result of new agency restrictions and that the need for cooperative agreements to provide training is stronger than ever. We continually evaluate agency needs, explore the best value quality products, and strive to stay in tune with these meeting and travel regulations and tighter budgets. We then determine the best forum and format to deliver these trainings locally. Call us to learn more.
- ✓ **Maintaining comprehensive listing of joint use conference space:** Not only does the FEB exclusively utilize Federal government conference space but also coordinates and maintains a shared directory of available shared space in Federal sites across New England. Comprehensive information includes points of contact, pricing, supplemental and contracting services available; additional security needs, if any, and more. No other entity maintains this type of directory, to include GSA and non-GSA space, and agencies find it especially beneficial given new directives.

**Line of Business III:
Intergovernmental Collaboration & Community Outreach**

Chair: Diane LeBlanc, Special Assistant, National Archives & Records Administration

Acts in an advisory capacity for the purposes of developing and implementing local coordinated approaches for programs and cooperative activities as outlined in CFR Part 960.107 and set forth in the FEB National Strategic Plan.

Activity Category: Social & Economic Impact of the Federal Workforce

- ✓ **Telling the Good Government Story:** surfaced as a majority priority in order to better educate the citizenry, the media, congressional staff and our own workforce about not



The Madison Park HS Marine ROTC presents Our Nation's Colors at our annual Awards

only the mission and services provided to citizens in our region but also the social and economic impact of government collectively in our area. We have done this in a variety of ways including maintaining our cable TV series; updating and distributing our Fact Sheets outlining the Socio-Economic Impact of the Federal Workforce in each New England State; (See Executive Summary for details of our cable TV show;)

Activity Category: Community Outreach

- ✓ **Engaging Field Leaders:** Facilitated quarterly calls to convene 6 New England Federal Executive Association leaders to share lessons learned and best practices;
- ✓ **Congressional Affairs:** In addition to supplying key materials like the Directory of Federal Agencies, facilitated the Congressman John Joseph Moakley Award for Exemplary Public Service to honor the accomplishments of staff of the New England Congressional delegation; Served as an active resource for the Congressional Research Service on several occasions;
- ✓ **Education:** Facilitated resources for the Waltham, MA unique community summer reading program that included our area's highest ranking Naval Officer closing out the months-long project by speaking for an all-school and community assembly;

Activity Category: White House & Congressional Priorities

- ✓ **Community Outreach:** Throughout summer 2013, provided marketing and logistical support for the Feds Feed Families Food Drive consistent with the First Lady's priorities; Additionally, we expanded opportunities to promote employee wellness by assisting with the roll-out of the FedStrive program locally and providing lunch and learns and activities to engage employees in these areas. For example, in summer 2013, more than two dozen employees participated in a lunchtime *Feds Get Fit & Fight Hunger* activity

where we led walkers from area worksites to a local grocery store where we (optional) purchased food for Feds Feed Families;

- ✓ **Promoting Efficiency & Cutting Waste:** Sequestration became a regular discussion topic for all meetings as we strive to keep one another informed of how local agencies are responding and the impact locally;
- ✓ **Keeping Leaders Equipped with the Latest Guidance:** As Agency's planned for budget reductions, to include administrative furloughs, FEBs served as a liaison with the US Office of Personnel Management, and other Administration officials, and kept local leaders equipped with the latest guidance and resources for employees;
- ✓ **Other White House Initiatives:** (see Executive Summary re: school safety project;)
- ✓ **Active engagement with GSA and OPM:** As the central management agencies for the Federal government, we recognize the importance of ensuring that local agency leaders are well informed about the latest initiatives and guidance provided by these agencies.
- ✓ In 2013, the FEB worked closely with GSA to ensure that the New England was well-represented on the newly formed "Travel Advisory Council," a temporary working group of key industry representatives that will provide expertise and guidance on all-things meeting and travel planning. This is a critical function in light of several GAO and Inspector General reports that outlines abuses in these areas and as the Government strives to retool its' regulations to meet the changing needs of both the Government traveler. We are proud that 3 of the Council's 15 members represent New England.

Activity Category: Outreach to Veterans

- ✓ **Supporting Veterans Employment:** Throughout the year, the FEB, fulfills many requests for speakers and career fair participation in support of veterans hiring.



Director Ainsworth presents the 2013 scholarship to a summer fellow at the US District Court

Priority Areas for 2014

- ✓ **Relationship-Building & Networking:** Actively partnering with state and local officials to create more outreach and engagement opportunities with veterans;
- ✓ **Congressional Outreach:** Continue to build stronger connections with the New England Congressional delegation;
- ✓ **Doing Business in a New Way:** Embracing technologies, like VTC, webinar and telepresence, to meet the changing needs of our constituencies while expanding our service area and reach new constituencies;
- ✓ **Community Outreach:** Provide opportunities for agencies locally to promote the economic impact of their sites cooperatively;

BOSTON HELPING TO ADVANCE NATIONAL FEB PRIORITIES

The Greater Boston FEB Executive Director serves on a variety of national councils and committees in an effort build capacity and coalitions for initiatives and program, to increase our profile nationally and to learn from other regions.

- ✓ Represented the Network in the **CFC National Committee**, an ad hoc group of CFC stakeholders worldwide who strive to promote and support the Nation's largest workplace giving campaign;
 - ✓ Again served as a founding member of the **National CFC Foundation**, a 501C3 non-profit charged with facilitating education around the CFC;
 - ✓ Served as the first Vice Chair of the **Society of Government Meeting Professionals (SGMP) New England Chapter** to network, educate and connect public and private partners;
 - ✓ Member of the non-profit **Partnership for Public Service's Speaker Bureau** to promote effective government and educate the public about careers in the Federal Government;
-
-

EXCEPTS OF A LETTER TO BOSTON FEB CHAIR ROBERT ZARNETSKE FROM LAFEB CHAIR RAY BREWER DURING PUBLIC SERVICE RECOGNITION WEEK 2013

...As we watched the news coverage of the events surrounding the Boston Marathon bombing, we were in awe at your City's resilience, compassion and commitment to finding the perpetrators. I commend the coordinated effort of the Federal community. ...Watching the significant Federal contributions during this ordeal made us proud! I am sending these greetings because I want to make sure you know that the horrific events of April 15th touched every single American and that day we were all Bostonians!

...Director Ainsworth's commitment to supporting FEBs reaches far outside of New England. For more than 5 years, she has chaired the National Federal Executive Board's Emergency Preparedness Council which has helped the 28 FEBs develop plans and systems to assist Federal communities nationwide in their efforts to prepare for events that disrupt operations.

...During the last few weeks, Kim worked tirelessly to make sure FEB members in the Boston Area had the information they needed. She also kept the National FEB Network informed and shared lessons learned and best practices in real time to help us be better prepared should we ever (God forbid) have a similar situation occur in our community. Your city has raised the bar on how to work together – your efforts made all Americans proud.

GREATER BOSTON FEB LEADERSHIP TEAM 2013

1st



GSA Regional Administrator Bob Zarnetske is sworn in as the 2013 Chair

Chair:

Robert Zarnetske, Regional Administrator
GSA

Vice Chair:

Robert Johns, Director & Associate Administrator
Volpe National Transportations Systems Center

Past Executive Chair:

Diane P. LeBlanc, Special Assistant
National Archives & Records Administration

Board of Directors:

Art Ayotte, Field Director, IRS Andover Campus

Michael Bertrand, Regional Commissioner, Social Security Administration

Amy Lind Corbett, Regional Administrator, FAA

Mark Falk, Reg Administrator, US Dept of Labor / OASAM

Christie Hager, Regional Director, Health & Human Svs

Dorothy Herrera-Niles, Field Director, DHS ICE Detention and Removal Operations

James Holland, Postmaster-Boston, US Postal Service

William Marshall, Director, IRS

Brigadier General Daniel P. Hughes, Commanding General, US Army Soldier Systems Ctr

Steven D. Ricciardi, Special Agent in Charge, US Secret Service

COL Anthony Schiavi, Wing Commander, 102nd Intelligence Wing

Tyrone Shelton, Regional Director, US Dept of State / Passport Services

Curt Spalding, Regional Administrator, EPA New England



Past Executive Chair & Vice Chair

Ex Officio Directors:

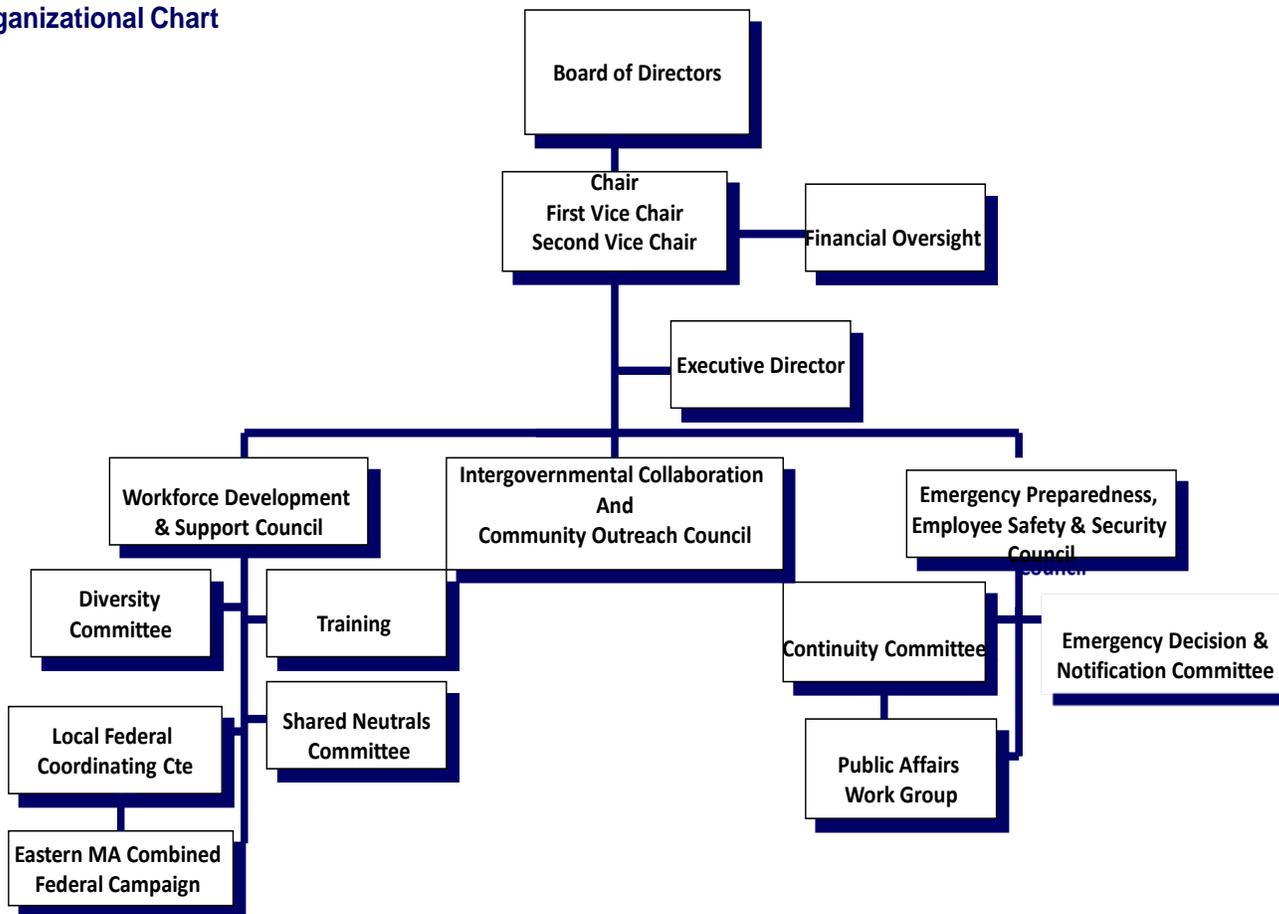
RADM Dan Abel, District Commander, 1st Coast Guard District

Timothy Bane, Regional Director,
Federal Protective Service

Paul Ford, (A) Regional Administrator, FEMA

Robert Thompson, Meteorologist-in-Charge, NWS

**Greater Boston
Federal Executive Board
Organizational Chart**



NOT JUST FOR EXECUTIVES

Although only the senior agency official can be an “FEB Member,” any Federal employee in the Greater Boston area may participate in many of our Councils and Committees (outlined above,) as well as in our programs and activities, with your agency’s approval. Contact us to learn how to best become engaged in 2014. We will put together a customized plan for you to outline meaningful ways to become involved or to get on our mailing list.

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Robert Zarnetske, Chair
Kimberly E. Ainsworth, Executive Director

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ACKNOWLEDGEMENTS

The Greater Boston Federal Executive Board extends its deepest appreciation to our Board of Directors, Council Chairs, Members and other partners for leading and supporting us during another successful year.